

AGENDA

EXETER TOWN COUNCIL REGULAR MEETING

**OCTOBER 7, 2013
7:00 P.M.**

MEETING LOCATION: Town Council Chambers
Exeter Town Hall
675 Ten Rod Road
Exeter, Rhode Island

No. 1: PLEDGE OF ALLEGIANCE: Town Council Member Calvin A. Ellis

No. 2: CALL TO ORDER/ROLL CALL

No. 3: PUBLIC COMMENT:

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council, unless they are of an emergency nature. (3-minute time limit per item; 15-minute maximum time allowed for this agenda item).

Note: Section 42-46-6 of the Open Meetings Act specifically prohibits the Town Council from considering previously unposted matters during the Public Comment section of the Agenda, except for informational purposes only.

Note: State law prohibits the Town Council from acting or voting upon any such matter, except under emergency circumstances. The Town Council may only, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

No. 4: ACKNOWLEDGEMENTS AND ANNOUNCEMENTS:

- A. EAGLE SCOUT COURT OF HONOR AWARD: MITCHELL J. McGRANE, JOSEPH M. MUHITCH, JR., MARC S. PRASHAW, RYAN E. RIECKE, TROOP NO. 45**

No. 5: APPROVAL OF AGENDA ORDER

- No. 6: CONSENT AGENDA: Consent Agenda Items are accepted in one motion, unless removed at the request of a Town Council Member.**

- A. REYNOLDS CHARITABLE TRUST: Approval of Vouchers and Signing of Documents**

B. REPORTS:

- 1. TREASURER'S REPORT/DEPUTY TREASURER'S REPORT: Maria Lawler/Joseph Gillis**
- 2. TOWN CLERK'S REPORT: Lynn M. Hawkins**
- 3. TAX COLLECTOR'S REPORT: Kimberly A. Robitaille**
- 4. TAX ASSESSOR'S REPORT: Penny B. Robertson**
- 5. DEPARTMENT OF PUBLIC WORKS REPORT: Director of Public Works, Stephen P. Mattscheck**
- 6. IT REPORT: Director of NK/Exeter IT, Michael Forlingieri**
- 7. TOWN PLANNER'S REPORT: David W. Schweid, AICP**
- 8. DEPARTMENT OF PUBLIC WELFARE: Director of Public Welfare, Christine Heart Skaggs**
- 9. EMERGENCY MANAGEMENT REPORT: Director of Emergency Management, E. Stefan Coutoulakis**
- 10. ANIMAL CONTROL REPORT: Director, Stephen P. Mattscheck**
- 11. PROBATE REPORT: Probate Clerk, Lynn M. Hawkins**

- C. COMMUNICATIONS: See Appendix A attached hereto and incorporated herein.**

D. SCHEDULE OF OCTOBER MEETINGS AND EVENTS

E. APPROVAL OF MINUTES:

- 1. REGULAR COUNCIL MEETING, SEPTEMBER 3, 2013**
- 2. REGULAR COUNCIL MEETING, EXECUTIVE SESSION, SEPTEMBER 3, 2013**

No. 7: VACANCIES AND APPOINTMENTS:

A. VACANCIES:

- 1. Personnel Board Members:
Five members needed to replace prior board**

2. Conservation Commission (Inactive)
3. Economic Development Commission (Inactive)
4. Municipal Finance Committee Member
5. Vision for Exeter Project Members

B. RESIGNATIONS

C. APPOINTMENTS

1. Library Board of Trustees Member
(unexpired term ending January 13, 2014)

D. EXPIRING TERMS

No. 8: PUBLIC HEARING

No. 9: NEW BUSINESS:

- A. PERSONNEL ISSUES/LABOR NEGOTIATIONS
- B. NOTIFICATION PROCESS FOR PATIENTS MISSING FROM PHOENIX HOUSE
- C. PRESENTATION AND RATIFICATION OF NEGOTIATED TAX COLLECTOR EMPLOYMENT CONTRACT
- D. HOLIDAY TREE LIGHTING CEREMONY
- E. REQUEST FOR PROCLAMATION FOR PANCREATIC CANCER AWARENESS MONTH

No. 10: UNFINISHED BUSINESS:

- A. HISTORIC PRESERVATION/HISTORIC CEMETERIES
- B. DEERBROOK RECLAMATION
- C. TRANSFER STATION LEASE
- D. EMERGENCY OPERATION PLAN
- E. ANIMAL SHELTER: POLICY CHANGES
- F. CONDITIONS AT SPLIT ROCK TRAILER PARK
- G. GIS TOWN WEBSITE ACCESS AND USE POLICY

No. 11: REPORTS OF OFFICERS, BOARDS, COMMITTEES:

- A. PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE/
TOWN SERGEANT/TOWN CONSTABLE LIAISON'S REPORT:**
Town Council Member, Robert E. Johnson, Jr.
- B. TAX ASSESSOR'S OFFICE LIAISON'S REPORT:**
Town Council Member, Calvin A. Ellis
- C. PUBLIC WORKS DEPARTMENT LIAISON'S REPORT:**
Town Council Vice President, William P. Monahan
- D. TRANSFER STATION LIAISON'S REPORT:**
Town Council Vice President, William P. Monahan
- E. ANIMAL CONTROL LIAISON'S REPORT:**
Town Council Member, Raymond A. Morrissey, Jr.
- F. EXETER JOB CORPS ACADEMY LIAISON'S REPORT:**
Town Council Member, Calvin A. Ellis
- G. EXETER-WEST GREENWICH SCHOOL DISTRICT LIAISON'S
REPORT:** Town Council President, Arlene B. Hicks
- H. EXETER PUBLIC LIBRARY LIAISON'S REPORT:**
Town Council President, Arlene B. Hicks
- I. TAX COLLECTOR'S OFFICE LIAISON'S REPORT:**
Town Council President, Arlene B. Hicks
- J. WASHINGTON COUNTY REGIONAL PLANNING COUNCIL
REPRESENTATIVE'S REPORT:** Town Council Member, Calvin A. Ellis
- K. TOWN COUNCIL ASSISTANT'S REPORT:**
Town Council Assistant, Kenneth G. Findlay
- L. SOLICITOR'S REPORT:** James P. Marusak, Esquire,
Gidley Sarli & Marusak

No. 12: BILLS, APPROPRIATIONS, ABATEMENTS:

- A. BILL SHEET**
- B. TAX ASSESSOR'S ABATEMENTS**
- C. TAX COLLECTOR'S REMITTANCES AND ABATEMENTS**

No. 13: OTHER ADMINISTRATIVE ISSUES

No. 14: COMMUNICATIONS

No. 15: EXECUTIVE SESSION:

A. CURRENT/FUTURE LITIGATION

B. LADD CENTER/JOB CORPS

C. LABOR UNION/CONTRACT NEGOTIATIONS/ARBITRATION

D. PERSONNEL ISSUES/LABOR RELATIONS

E. RICO CORP/DEERBROOK DEVELOPMENT CORPORATION

**F. SCHATNER FARMS/BALD HILL NURSERY PURCHASE &
SALE AGREEMENT**

G. TRANSFER STATION LEASE

H. PUBLIC SAFETY ISSUE

I. SPLIT ROCK TRAILER PARK

No. 16: ADJOURNMENT

POSTED OCTOBER 1, 2013, AT EXETER TOWN HALL, EXETER PUBLIC LIBRARY, EXETER POST OFFICE, SLOCUM POST OFFICE, AND SECRETARY OF STATE'S WEBSITE

The public is welcome to attend any meeting or work session of the Town Council or its committees, boards, or commissions, with the exception of the Juvenile Hearing Board. If communications assistance or other accommodation is required to ensure equal participation, please contact the Town Clerk's Office the business day prior to the meeting between normal business hours, 9:00 a.m. to 4:00 p.m., at (401) 295-7500 or clerk@town.exeter.ri.us. The Exeter Town Hall is handicapped accessible.

APPENDIX A

C. COMMUNICATIONS:

- 1. 09/04/2013 Rhode Island Department of Transportation, Community Update, Route 165 Project**
- 2. 09/04/2013 Invitation to Rhode Island Division of Municipal Finance workshop, October 1, 2013, regarding impact of Affordable Care Act on municipalities**
- 3. 09/04/2013 Notice from the Rhode Island Division of Municipal Finance regarding FY 2014 Motor Vehicle Exemptions**
- 4. 09/04/2013 Email from Rhode Island Department of Health regarding Medical Marijuana Delivery Program by Greenleaf Compassionate Care Center**
- 5. 09/04/2013 Rhode Island Department of Transportation, Community Update, Route 165 Project**
- 6. 09/04/2013 Thank you note from Caitlyn D'Andrea to Town Clerk Lynn Hawkins for her support regarding Art Department Murals for Metcalf School**
- 7. 09/06/2013 Invitation from the Rhode Island League of Cities & Towns to 45th Annual Dinner and Installation of Officers, September 26, /2013**
- 8. 09/09/2013 Rhode Island Department of Transportation, Community Update, Route 165 Project**
- 9. 09/10/2013 Invitation to Rhode Island Executive Office of Health & Human Services, 2nd Public Hearing, October 11, 2013, regarding Rhode Island Early Intervention Program policies**
- 10. 09/10/2013 South County Tourism Council, Fall Vacation Guide**
- 11. 09/10/2013 Request from Dennis DeMarinis, Jr., for donation of a basket from the Town for the Maher Center's Annual Cocktail Celebration**
- 12. 09/10/2013 Rhode Island League of Cities & Towns is seeking volunteers to serve on their legislative sub-committee**

- 13. 09/11/2013 Invitation to Rhode Island Division of Municipal Finance workshop, October 1, 2013**
- 14. 09/11/2013 Notice from Rhode Island League of Cities & Towns, to Special Joint Legislative Commission Meeting, September 12, 2013, regarding Sales Tax Repeal Act of 2013**
- 15. 9/16/2013 Letter and project loan application from the Rhode Island Department of Transportation regarding low cost financial assistance for road and bridge projects**
- 16. 9/16/2013 Invitation to University of Rhode Island workshop, October 8, 2013, regarding Private Well Water Protection**
- 17. 09/16/2013 Rhode Island League of Cities & Towns is seeking four persons to serve on the Housing Act Implementation Oversight Commission**
- 18. 09/16/2013 The Trust, Quarterly Newsletter**
- 19. 09/16/2013 Rhode Island Department of Transportation, Community Update, Route 165 Project**
- 20. 09/16/2013 Letter from Robert Fleischbein requesting permission to address the Town Council at the October 7, 2013, meeting regarding Phoenix House**
- 21. 09/18/2013 Email from Senator Sheldon Whitehouse regarding climate change and the threats it poses to public health and the economy**
- 22. 09/18/2013 Governor Lincoln D. Chafee, Newsletter**
- 23. 09/19/2013 Motion filed by the Rhode Island League of Cities & Towns to intervene with the RI Public Utilities Commission in the National Grid proposed tariff for customer-owned streetlights**
- 24. 09/20/2013 Resolution from Town of Middletown requesting support for Rhode Island Aviation Hall of Fame, Inc.**
- 25. 09/24/2013 Email from Scott Kiefer of 2234 Ten Rod Road regarding runoff at the top of his driveway**
- 26. 09/24/2013 Rhode Island Department of Transportation, Community Update, Route 165 Project**

- 27. 09/25/2013 Letter of Interest from Joanne M. Hellested regarding vacant position on the Exeter Public Library Board of Trustees**
- 28. 09/25/2013 Letter to Building Inspector Ronald DeFrancesco from Carol J. Mann regarding her tenant, Ms. Maggs, at 364 William Reynolds Road**
- 29. 09/25/2013 Letter from Rhode Island Housing regarding new Foreclosure Mediation Law, RIGL § 34-27-3.2**
- 30. 09/25/2013 Notice from Rhode Island Department of Health regarding first human case of West Nile Virus found in Exeter**
- 31. 09/26/2013 Rhode Island Division of Planning, Annual Report 2012**
- 32. 09/26/2013 Providence Journal article from Rhode Island League of Cities & Towns indicating that Rhode Islanders prefer local government over state government**
- 33. 09/26/2013 Notice from Town of South Kingstown, Public Hearing, October 15, 2013, regarding amendment to South Kingstown Comprehensive Plan and Zoning Ordinance**
- 34. 09/26/2013 Invitation to Rhode Island Division of Municipal Finance workshop, October 1, 2013**
- 35. 09/26/2013 Donation of \$100.00 received from the Southern New England Truck Pullers to the Food Bank**
- 36. 09/30/2013 Letter from Rhode Island Housing regarding new law to help struggling homeowners avoid foreclosure**
- 37. 09/30/2013 Article from the Rhode Island League of Cities & towns indicating that the League's president believes cities and towns should be spared the cost of pension settlement**
- 38. 09/30/2013 Rhode Island Department of Transportation, Community Update, Route 165 Project**
- 39. 09/30/2013 Notice from Rhode Island Office of Health & Human Services regarding Medicaid complaints, appeals, and access**
- 40. 10/01/2013 SBA Communications Corp, Revenue Sharing Details**
- 41. 10/01/2013 Revised advertisements for South Kingstown Public Hearings, October 15, 2013, regarding comprehensive plan and zoning ordinance**

- 42. 10/01/13 Invitation from Hassenfield Institute of Public Leadership,
Bryant University, October 29, 2013, to Annual Leadership
Conference**